

WAUCONDA PARK DISTRICT
Board Meeting
January 8, 2019 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Leahy were present, along with Director Burton and Peggy Amundson. Commissioner Bader was absent due to a work conflict.

Approval of Minutes

Approval of the Regular Session Minutes from December 11, 2018 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

None

Communications

PDRMA – A letter was received from PDRMA informing the Wauconda Park District that they had received Level A Accreditation and would be receiving a \$1,500 cash award, along with incentive wear for staff and board members. Director Burton informed board members that she had already received the check.

Approval of Disbursements

Approval of the disbursements from December 12, 2018 to December 25, 2018 in the amount of \$41,551.99 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the disbursements from December 26, 2018 to January 8, 2019 in the amount of \$50,532.73 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye. Commissioner Geary inquired about the credit for the IAPD/IPRA conference for Commissioner Leahy. Director Burton advised that this was actually a credit for the overpayment for Commissioner Bader.

Committee Reports

- A. Recreation – Written report submitted. Director Burton advised that Superintendent Staton and Lynn Snyder, a preschool teacher, were at the library for a preschool open house event. Director Burton reviewed the recreation report with board members. She informed board members that the recent Senior New Year's Party was attended by 115 seniors, both the food and entertainment were enjoyed by all; Supervisor Schuring did a great job with this event. She advised that there is a scheduled triathlon meeting on January 10 and that staff will be attending the annual Business Expo in February.
- B. Finance – No report.

- C. Maintenance – No report. Director Burton advised that the park staff will soon be doing some interior work in the community center, such as installing drinking fountain, cleaning ducts, boardroom carpeting and installing wall fans in room A and B. Director Burton advised that most full-time staff took vacation during the holidays. Also, due to the warm weather, none of the ice rinks were open. She advised that there has been discussion on replacing the entrance to Phil’s Beach with a fence similar to the one used at W-Fest and that a banner could be displayed with information about the opening. She advised that staff will begin working on removal of trees on the site.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised that the next meeting will be the first week in February, probably the 4th and that she would e-mail everyone. She stated they are still working on bands and that the contracts have been signed for both sound and the stage.
- F. Administration – Director Burton reviewed her report with board members. Board members discussed the two dates for the upcoming employee appreciation event. They decided on February 17th and Commissioner Geary volunteered to confirm the date with the vendor.

Business

- A. Capital Improvement Projects – Director Burton prepared a list of capital improvements spread out over the next three years for board members to review. Commissioner Kadlec asked what would be done with the old skate park equipment; Director Burton advised that it would be scrapped. Commissioner Kadlec asked if there were plans to upgrade the beach house, once Phil’s Beach opens; Director Burton stated not at this time, the building will however be used for Pee Wee camp. Commissioner Geary asked about the Garland Road property. Director Burton advised that they were no longer looking in to pursuing that project with the Township at this time. The Township has chosen to renovate their existing building. Director Burton stated that the capital plan will be part of the budget process and the Board will approve it when they approve the 2019/20 budget.
- B. Executive Session Minutes Review – This matter was tabled until next board meeting.
- C. Phil’s Beach Project Update – Director Burton reviewed the recent updates on this project with board members.

Unfinished Business

- A. Sponsorship Plan – Director Burton advised that this project is nearing completion. She advised that the number of pages has been reduced and hopefully will be available for

review at the next board meeting in February.

Commissioners Comment

Commissioner Berrelez asked who was responsible for working with PDRMA in regards to accreditation. Director Burton advised that Supervisor Ftacek is responsible for coordinating staff efforts, training and policy implementation. Commissioner Berrelez wished to thank Supervisor Ftacek for his efforts. Commissioner Leahy asked if Director Burton had received the text regarding the basketball program. Director Burton advised yes and that she had forwarded it to Superintendent Staton.

Executive Session

At 7:58 p.m., a motion to go into Executive Session for the purpose of discussing (1) Litigation pending or imminent 5ILCS 120/2 (c)(11), (2) Personnel appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1), or (3) Real Estate purchase or lease (Buy) 5ILCS 120/2 (c)(5) or setting price for sale/lease 5 ILCS 120/2 (c)(6), was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

At 8:03 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

At 8:04 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye