

WAUCONDA PARK DISTRICT
Board Meeting
January 26, 2016 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Berrelez, Geary and Kadlec were present, along with Director Burton, Superintendent Staton, Supervisor Ftacek, Business Manager Haglund and Peggy Amundson. Commissioner Leahy was absent due to a work commitment.

Approval of Minutes

Approval of the Regular Session Minutes from January 12, 2016 was made by Commissioner Berrelez and seconded by Commissioner Kadlec. Roll Call: Commissioners Berrelez, Geary and Kadlec voted aye. Commissioner Schlick abstained.

Approval of the Executive Session Minutes from January 12, 2016 was made by Commissioner Geary and seconded by Commissioner Kadlec. Roll Call: Commissioners Geary, Kadlec and Berrelez voted aye. Commissioner Schlick abstained.

Comments from Public

Maureen Barry from Ehlers was in attendance for a presentation and any questions from board members regarding the bond issue contained in Ordinance #2016-01.

Communications

None

Approval of Bills

Approval of the disbursements from January 13, 2016 to January 26, 2016 in the amount of \$70,564.09 was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye. Commissioner Kadlec asked about the payment to the Village of Wauconda for the Holiday Walk and Fireworks event. Director Burton advised that this amount was the donations collected at the Park District for sponsorship. The money is being given to the Village so they can mark it as a donation towards the fireworks and then the Park District will be reimbursed the share of the profits from the event. Commissioner Kadlec inquired about the two payments to Graphic 14 for copy paper. Director Burton advised that the payment of \$284.57 was for regular copy paper and the second payment of \$35.95 was for special poster paper. Commissioner Schlick inquired about the payment of \$3,321.20 to Performance Padding and if this was included in the fitness equipment bid. re-upholstery and carpet replacement were included in the capital budget for fitness this year. Commissioner Kadlec asked what had been repaired on the 2007 Ford F-350. Director Burton advised that the brakes, rotors, U-joints and a tie rod needed to be repaired.

Committee Reports

- A. Recreation – No written report. Superintendent Staton advised that it is business as usual and that staff is moving along with the new registration software. He informed board members that the new Fitness First card scanner will be installed February 1st. Superintendent Staton stated that there will also be a “Staff Challenge” which Risk Manager Ftacek created. The challenge is for part-time recreation staff to go on-line, create an account and learn something new every day. Superintendent Staton did include a report for board members to review regarding the computer server status and anticipated cost of \$12,000 to replace. He advised that there have been a few issues, nothing critical at this time and hopefully will not need to be done until next year. Commissioner Kadlec suggested if needed to do this purchase earlier and just keep the board updated on the matter.
- B. Finance – Written report submitted. Business Manager Haglund reviewed her report with board members.
- C. Maintenance – No written report. Superintendent Drinkwine was not present. Director Burton advised that staff is keeping up with things; still working on the triathlon ramp, that Beach Park had been opened for skating, but is now closed due to the warmer weather and that Fieldbrook has not opened. Commissioner Kadlec asked if there had been any calls regarding this and Director Burton advised no.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members. He also included additional reports for review; one on accidents that occurred in 2015 and a Workman’s Comp report for 2015.
- E. W-Fest – The next meeting is scheduled for February 3rd at 6:30 p.m.
- F. Administration – Director Burton reviewed her report with board members. Commissioner Kadlec stated regarding the Fitness First renovation, that it seems a little crowded. Director Burton advised that some tweaking of equipment needs to be done and that there is an issue with the incline bench. Commissioner Geary stated that she liked the new upholstery on the Nautilus equipment. Commissioner Schlick requested a quarterly revenue report on Fitness First.

Business

- A. Bond Issue/Ordinance #2016-01 – A motion to approve Ordinance #2016-01 providing for the issue of \$197,000 of general obligation limited park bonds for capital projects, for the levy of taxes to pay the bonds and for the sale of the bonds to Libertyville Bank & Trust Company was made by Commissioner Kadlec and seconded by Commissioner Geary. Roll Call: all aye.

- B. Groot Garbage Proposal – A motion to re-consider the vote at the January 12th board meeting regarding Groot’s garbage proposal was made by Commissioner Kadlec and seconded by Commissioner Geary. Roll Call: all aye.

A motion to accept a one-year proposal from Groot Garbage with a one-year auto renewal was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

- C. Executive Sessions Minutes/Semi-annual Review – Motions were made as follows:

A motion to release the following executive session meeting minutes for public view was made by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye.

2014 -February 25, April 8, July 15, September 9 and September 23

A motion not to release the following executive meeting minutes for public view for the following years was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

2011 – August 9, October 11, November 8 and December 13

2012 – January 24 and February 14

2013 – January 22 and March 19

2014 – October 14, October 28, November 25 and December 9

2015 – January 6, February 10, February 24, March 4, March 10, March 31, April 28 and May 12, June 16, July 14, August 11, September 8, September 22, October 13, November 24 and December 8

A motion to destroy executive session audio tapes for the following executive meeting Minutes was made by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye.

2014 – February 25 and April 8

Unfinished Business

Northern Ice Improvements – Staff will have a recommendation for fences at the next scheduled board meeting.

Commissioners Comment

Director Burton asked board members to remember to bring their IPRA books to this year’s conference.

Executive Session

None

Adjournment

At 7:55 p.m., Commissioner Berrelez motioned to adjourn, seconded by Commissioner Kadlec. Roll Call: all aye.