

WAUCONDA PARK DISTRICT
Board Meeting
January 24, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Berrelez, Geary, Kadlec and Leahy were present, along with Director Burton, Superintendent Staton, Business Manager Malloy and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from January 11, 2017 through January 24, 2017 was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: Commissioners Berrelez, Leahy, Geary and Kadlec voted aye. Commissioner Schlick abstained.

Comments from Public

- A. Laura Schultz was in attendance to observe the meeting. She is running for one of the two open 2-year commissioner terms in the spring.
- B. LYAA – Nicole Johnson was in attendance for the proposal to the Board of Commissioners to do field work at Fieldbrook Park and to answer any questions the board members may have.

Communications

IDNR – A letter was received from IDNR advising that the Wauconda Park District has been awarded a \$386,500.00 grant to be used on the Phil's Beach Acquisition Project.

Approval of Bills

Approval of the disbursements from January 11, 2017 to January 24, 2017 in the amount of \$19,985.43 was motioned by Commissioner Kadlec and seconded by Commissioner Leahy. Commissioner Leahy asked about the payment of \$1,310.00 to Direct Fitness Solutions for the repair of a treadmill. Director Burton informed the board members that this was for a lift motor and Direct Fitness had never invoiced the District for the repair work. Roll Call: all aye.

Committee Reports

- A. Recreation – No report. Superintendent Staton thanked the board members for the dinner with staff at this year's IPRA conference. He informed board members that staff is preparing to start taking registration for this year's Club and Preschool programs. He added that Mary Foersterling was representing the Park District at the Wauconda Library this evening for a community wide preschool open house.
- B. Finance – Written report submitted. Business Manager Malloy reviewed her report with the board members.

- C. Maintenance – No report. Director Burton advised that Superintendent Drinkwine was out ill. She advised board members the bollards have been installed in front of the handicap parking spots.
- D. Risk Management – Written report submitted. Director informed board members that Supervisor Ftacek was also out ill. She reviewed his report with board members. Commissioner Kadlec inquired about the minor vehicle accident. Director Burton informed her that the Park District van slightly bumped into the Township van, but that there was no damage to either vehicle. In regards to the recap on birthday parties, Commissioner Kadlec asked why there was such a huge decrease in expenses in 2016, compared to previous years. Superintendent Staton advised that he believed that Supervisor Ftacek was able to re-use several party theme items. Director Burton also stated that staff is going to review pricing for the birthday parties.
- E. W-Fest – Director Burton advised that the next meeting would be at the beginning of February. She advised that the committee members are working on food vendors and entertainment. Commissioner Schlick advised if they were getting new committee member shirts; that he wanted to be involved in choosing the next style. Commissioner Kadlec asked about the status of the Cook Park main parking lot lights replacement. Director Burton advised that one of the vendors will be bringing out some samples next week for review by staff. Commissioner Kadlec requested this matter be listed under Unfinished Business.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. Ordinance# 2017-01 – A motion to approve Ordinance# 2017-01, an ordinance providing for the issue of \$587,000 General Obligation Limited Tax Park Bonds, Series 2017A, of the Wauconda Park District, Lake County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Libertyville Bank & Trust Company, Libertyville, Illinois was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.
- B. LYAA Proposal/Fieldbrook Park – By consensus the board members allowed LYAA to make the recommended improvements to the two baseball fields located at Fieldbrook Park contingent on receiving the necessary certificates of insurance from the landscape company. Commissioner Leahy asked if the proposed height for the pitcher mounds is the standard; Nicole Johnson advised yes for the 10 – 11 year olds. Commissioner Berrelez asked if LYAA saw any other foreseeable needs for the fields. Nicole Johnson

stated not at this time. Commissioner Kadlec requested a copy of the receipt for all materials and labor for the Park District's records.

Unfinished Business

A. Accounting Software – Under Finance report.

Commissioners Comment

Commissioner Leahy thanked Commissioner Schlick and Director Burton for going to Springfield to make the presentation for the Phil's Beach Project and being awarded the grant. Commissioner Berrelez stated that the recent IPRA conference was awesome and that there were several good sessions on boardmanship that she attended while there. Commissioner Berrelez also asked if Hitchcock Design had provided a time-line for the project. Director Burton advised she had just received information today regarding public meeting dates. She stated that she will keep board members updated on the process.

Executive Session

At 7:36 p.m., Commissioner Berrelez motioned and Commissioner Leahy seconded to go into executive session for the purpose of: Personnel - Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2(c)(1)
Roll Call: all aye.

At 7:58 p.m., Commissioner Geary motioned to come out of executive session and return to the regular board meeting, seconded by Commissioner Leahy. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

At 8:00 p.m., Commissioner Berrelez motioned to adjourn, seconded by Commissioner Leahy. Roll Call: all aye.