

WAUCONDA PARK DISTRICT
Board Meeting
January 10, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez and Geary were present, along with Director Burton, Superintendent Staton and Peggy Amundson. Commissioners Leahy was absent due to illness and Commissioner Schlick was absent due to a work conflict.

Approval of Minutes

Approval of the Regular Session Minutes from December 13, 2016 was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye. Approval of the Executive Session Minutes from December 13, 2016 was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

None

Communications

PDRMA – A letter was received from PDRMA advising that the Wauconda Park District has once again attained accreditation and has been awarded a Level A rating and a \$1,500 cash award.

Approval of Bills

Approval of the disbursements from December 28, 2016 to January 10, 2017 in the amount of \$25,554.46 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Superintendent Staton thanked the board members who helped out with this year's Senior New Year's event. In regards to the Park District's marketing; Commissioner Kadlec stated that she made the suggestion to Director Burton to use the of Wauconda for Wauconda Facebook page. Commissioner Berrelez suggested listing upcoming events on the current website, i.e., W-Fest, Women's Golf Outing. Director Burton informed board members that the Park District events can be listed on the current website, but a countdown for W-Fest cannot be done. Superintendent Staton advised that staff is currently working on a choosing a new website and will most likely be making a decision on one in February. Included with Superintendent Staton's report was a list of postings, along with number of people following the post and different social media platforms.

- B. Finance – No report.
- C. Maintenance – Written report submitted. Director Burton advised that Superintendent Drinkwine was out ill. She reviewed the Parks report with board members.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised that the next meeting would be at the end of January. She advised that there will be discussion on increasing the vendor fees and possibly increasing the size of the wine tent approximately 10' towards the bingo tent.
- F. Administration – Director Burton reviewed her report with board members. In addition to an update on the accounting financial software Director Burton advised that a time keeping system is also being looked at that would interface with the new financial software to cut down on manpower hours related to doing payroll.

Business

- A. Public Hearing – At 7:35 p.m., Vice President Kadlec announced the next agenda item for the Board of Commissioners was a public hearing to receive public comments on the proposal to sell not to exceed \$595,000 general obligation bonds for the payment of land condemned or purchased for parks, for the buildings, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard have an opportunity to present written or oral testimony with respect thereto.

Whereupon the Vice President asked for additional comments from the Park Commissioners. Additional comments were made by the following: none.

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as Exhibit I: none.

Whereupon the Vice President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: none.

The Vice President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Geary moved and Park Commissioner Berrelez seconded the motion that the Hearing be finally adjourned. After a full discussion thereof, the Vice President directed that the roll be called for a vote upon the motion. Upon the roll being called, the following Park Commissioners voted Aye: Kadlec, Berrelez and Geary. The following

Park Commissioners voted Nay: none. Whereupon the Vice President declared the motion carried and the Hearing was finally adjourned.

B. Club Program Fee Recommendation – Superintendent Staton reviewed his recommendation regarding the Before / After Club program fees. The consensus of the Board was to allow an increase in fees for the 2017 year, not to exceed the highest recommended fee on the fee schedule; with a 10% discount rate for a second child.

C. Executive Session Minutes/Semi Annual Review – Commissioners voted to release or not to release the following Executive Sessions Minutes:

1. A motion to release the following executive session meeting minutes for public view was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

2008 – February 12, September 23 & November 11

2011 – August 9

2016 – September 27

2. A motion not to release the following executive meeting minutes for public view was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

2011 – October 11, November 8 & December 13

2012 – January 10, January 24 & February 14

2013 – January 22, & March 19

2014 – October 14, October 28, November 25 & December 9

2015 – January 6, February 10, March 4, March 10, March 31, April 28, May 12, June 16, July 14, August 11, September 8, September 22, October 13, November 24 & December 8

2016 – January 12, February 9, February 23, March 8, March 29, April 12, May 24, June 14, July 19 & August 9

3. A motion to destroy executive session audio tapes for the following meetings was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

2012 – January 10

2014 – July 15, September 9, September 23, October 14, October 28, November 25, December 9

2015 – January 6, February 10, February 24, March 4, March 10, March 31, April 28, May 12 & June 16

Unfinished Business

A. Accounting Software – Under Administration report.

Commissioners Comment

Commissioner Berrelez noted that Superintendent Drinkwine's anniversary had just passed and wanted to say how much he is appreciated for how much and how efficiently he works. Commissioner Geary wished a Happy Birthday to Commissioner Kadlec.

Executive Session

None

Adjournment

At 8:18 p.m., Commissioner Berrelez motioned to adjourn, seconded by Commissioner Geary. Roll Call: all aye.