

WAUCONDA PARK DISTRICT
Board Meeting
February 27, 2018 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Leahy were present, along with Director Burton, Superintendent Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from February 13, 2018 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Approval of the Executive Session Minutes from February 6, 2018 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Approval of the Executive Session Minutes from February 13, 2018 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Comments from Public

None

Communications

E-Mail – Director Burton included in Board packets an e-mail from Linda Starkey regarding the Phil's Beach project and parking on Main Street.

Approval of Bills

Approval of the disbursements from February 14, 2018 to February 27, 2018 in the amount of \$28,173.66 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Superintendent Staton also outlined staff's recommendation for the annual 5K/10K race to be held the Sunday before the 4th of July holiday. The race would have a theme and be more family related. Staff has a conference call with Glenn Starkey from Star Charities, who wants to assist the Park District with the event. Commissioner Kadlec asked where the proceeds would be going from this event. Director Burton and Superintendent both stated that Mr. Starkey just wants to assist the Park District in generating more runners and the proceeds would be used to make the event bigger and better. Superintendent Staton also gave Commissioner Berrelez a folder containing photos from the recent preschool open house as requested, which were shared with the Board.

- B. Finance – Written report submitted. Business Manager Malloy reviewed both her report and the January budget report with board members.
- C. Maintenance – No report. Director Burton informed board members that applications for the maintenance position are being accepted and that one has been received. She also informed board members that staff is currently starting outdoor work due the warmer weather.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Director Burton advised the next meeting will be towards the end of March.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. Creation of Park Foundation – Director Burton informed board members that she joined the National Association of Park Foundations. This organization assists with developing a foundation through resources and education. Director Burton included in the Board packet sample copies of Articles of Incorporation and Park Foundation By-Laws for review.

Unfinished Business

- A. Phil’s Beach Project – Under Administration Report.
- B. Smart Watt Energy – Under Administration Report.

Commissioners Comment

Commissioner Berrelez asked if there could be a booth at W-Fest for Phil’s Beach. She also asked about the annual employee appreciation dinner. Commissioner Kadlec advised that it is already being worked on and that the Board is doing the planning.

Executive Session

At 8:17 p.m., a motion to go into Executive Session for the purpose of discussing (1) Litigation pending or imminent 5 ILCS 120/2 (c)(11), (2) Personnel appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2(c)(1) or (3) Real Estate purchase or lease (Buy) 5 ILCS 120/2(c)(5) or setting price for sale/lease 5 ILCS 120/2(c)(6), was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

At 8:38 p.m., a motion to come out of Executive Session was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

At 8:39 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Geary. Roll Call: all aye.