

WAUCONDA PARK DISTRICT
Board Meeting
February 14, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Leahy were present, along with Director Burton, Superintendent Staton and Peggy Amundson. Commissioner Schlick was not in attendance.

Approval of Minutes

Approval of the Regular Session Minutes from January 24, 2017 was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Approval of the Executive Session Minutes from January 24, 2017 was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Comments from Public

None

Communications

Director Burton included recent newspaper articles regarding the Phil's Beach Acquisition Project and an article questioning the linking of the Wauconda Park District Memorial Park with the Village's Heroes of Freedom Memorial for board members to review

Approval of Bills

Approval of the disbursements from January 25, 2017 to February 14, 2017 in the amount of \$69,550.66 was motioned by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye. Commissioner Berrelez mentioned the incorrect beginning disbursement date was listed on the agenda. She stated it should have been January 25, 2017.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Superintendent Staton also included in his report the stats for the Wauconda Park District Facebook page provided by Lori Magee. Superintendent Staton presented to the Board a couple of new logos for the As We Grow Preschool program developed by Lori Magee, Marketing Coordinator. The board members liked the logo that included the wording Wauconda Park District. Commissioner Kadlec asked if a new logo could be developed for the women's' golf outing.

Superintendent Staton informed board members that there are 4 hours of computer service through Partner Tek left for the fiscal year. He informed the Board that staff would be purchasing another 30-hour time block for computer service from Partner Tek in the amount of \$3,375. He stated there was only 4 hours left on the current contract.

Director Burton stated that this service was budgeted for in the 2016/17 fiscal year. Superintendent Staton added that staff was working on the current website and may have clicked on something that brought the site down. It was reported back to service and staff was advised the website should be back up within 24 – 48 hours.

Regarding the website redesign, Superintendent Staton also presented an overview of the web designer staff is strongly considering. There are two options; themed or custom design and board members were advised that the custom was the preferred option at a cost of \$21,500. There was a list of current website users for board members to check out and review their sites. Superintendent Staton stated that staff would be making a formal recommendation to the Board at the March 14th meeting.

- B. Finance – No report.
- C. Maintenance – Written report submitted. Director Burton advised that Superintendent Drinkwine was absent due to illness and reviewed his report with board members.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised that the next meeting is scheduled for February 23rd at 6:30 p.m.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. 2017 Brochure Publication Bid Recommendation – A motion to accept the bid from Woodward Printing to do the printing of the 2017 – 2018 brochure series in the amount of \$24,553 as recommended by staff, was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Unfinished Business

- A. Parking Lot Lighting – Under Administration report.

Commissioners Comment

Commissioner Kadlec commented that the Sweetheart Dance photos on Facebook were cute; all board members agreed. Commissioner Kadlec also stated that the marketing has greatly improved with the hiring of the Marketing Coordinator, Lori Magee.

Executive Session

None

Adjournment

At 8:02 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.