

WAUCONDA PARK DISTRICT
Board Meeting
March 14, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Geary, Kadlec and Leahy were present, along with Director Burton, Superintendent Staton and Peggy Amundson. Commissioner Berrelez was not in attendance due to illness.

Approval of Minutes

Approval of the Regular Session Minutes from February 28, 2017 was made by Commissioner Geary and seconded by Commissioner Kadlec. Roll Call: all aye.

Comments from Public

Laura Schulte, 334 Old Country Way, Wauconda was in attendance.
Americaneagle.com – Representative Amanda Carmody was in attendance for the website presentation.

Communications

None

Approval of Bills

Approval of the disbursements from March 1, 2017 to March 14, 2017 in the amount of \$34,828.35 was motioned by Commissioner Leahy and seconded by Commissioner Kadlec. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Commissioner Kadlec asked about the referenced full day camp for Kindergarten children; if this was just a proposal or actually being offered this year. Superintendent Staton advised that it was being offered as an alternative to PeeWee Camp for those looking for a longer day. Parents wanted a more full-time program, rather than just a couple of hours. Commissioner Kadlec asked if the Park District would be providing lunch; Superintendent Staton advised that they have to bring a sack lunch, just like regular summer camp children. Commissioner Geary asked what the teacher to student ratio was for this age group. Superintendent Staton advised 1 teacher to 8 students. Regarding the rowing group referenced in the report, Commissioner Kadlec asked what group they are affiliated with. Superintendent Staton stated the group is called Sweeps and Skulls and that they use to be affiliated with another group in Crystal Lake.

- B. Finance – No report.

- C. Maintenance – Written report submitted. Superintendent Drinkwine was absent from meeting. Director Burton reviewed his report with board members.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised the next meeting is scheduled for March 30th at 6:30 p.m. Commissioner Kadlec informed Director Burton she would not be able to attend the meeting due to work commitments. She also asked if it had been decided to hold the 5/10K on the Sunday before the Fest. Director Burton informed her that yes, the committee had decided to hold the race the prior Sunday to the Fest, with a movie in the park on Monday, the Chamber of Commerce Cruise Night on Tuesday, W-Fest volunteer meeting on Wednesday leading to the start of W-Fest on Thursday.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. American Eagle Website Design Recommendation – A motion to enter into the staff recommended agreement with Americaneagle.com to develop a new website not to exceed \$21,500 was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

A motion to approve the purchase of the optional maintenance fee of \$150 per month, for a total annual cost of \$1800 was made by Commissioner Kadlec and seconded by Commissioner Leahy. Roll Call: all aye.

Amanda Carmody from Americaneagle.com did a presentation for board members and answered any questions they had. Ms. Carmody explained that the optional maintenance package would provide support for the website and any hours not used would roll over and never expire. Commissioner Kadlec asked who in-house would manage the site; Superintendent Staton advised that Lori Magee, the Marketing Coordinator. Director Burton inquired how long it normally takes to develop a site; Ms. Carmody advised 3-5 months. Commissioner Schlick asked if this was a budgeted item; Director Burton advised that yes, it was a capital improvement that had been budgeted for this year.

- B. LYAA Field Improvement Update – Superintendent Staton provided additional upgrades LYAA would like to do at Fieldbrook and Lagoon Parks. All the work would be done by Fairfield Material & Supply Company and would be paid by LYAA. Commissioner Kadlec inquired about the fencing at Lagoon Park and asked if that needed repair; both Director Burton and Superintendent Staton advised that the fencing is not in that bad of a condition to require any repairs at this time.
- C. Clarke Aquatics 2017 Contract – A motion to approve the shoreline treatment at Cook Park beach and Wauconda Beach House, to include Phil’s Beach with approval of the

current owner in the amount of \$1,740 was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

- D. Moore Rental/Dram Shop Request – The request to serve beer and wine at a bridal shower on April 23, 2017 being hosted by Christine Moore was approved by Board consensus.

Unfinished Business

- A. Parking Lot Lighting – Under Administration report.

Commissioners Comment

None

Executive Session

At 8:03 p.m., a motion to go into Executive Session for the purpose of discussion of litigation, pending or imminent 5ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2 (c)(1) or real estate, purchase or lease (buy)5ILCS 120/2 (c)(5); setting price for sale/lease 5ILCS 120/2 (c)(6) was made by Commissioner Leahy and seconded by Commissioner Kadlec. Roll Call: all aye.

At 8:15 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Leahy and seconded by Commissioner Geary.

Adjournment

At 8:16 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Geary. Roll Call: all aye.