

WAUCONDA PARK DISTRICT
Board Meeting
April 24, 2018
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary, Leahy, Bader were present, along with Superintendent Staton, Superintendent Drinkwine, Business Manager Malloy, and Supervisor Ftacek. Director Burton was on vacation.

Approval of Minutes

Approval of the Regular Session Minutes from April 10, 2018 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from the Public

None

Communications

Email – Director Burton included in Board packets an e-mail from Deb Ogorzaly with the Village of Wauconda soliciting a sponsorship for the annual Fireworks display.

Approval of Bills

Approval of the disbursements from April 11, 2018 – April 24, 2018 in the amount of \$27,766.29 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll call: all aye. Commissioner Geary asked about the boat slip refund to Lake Point HOA. Commissioner Kadlec responded this was for a slip that Lake Point has rented for years, but has decided this year not to have a slip for their residents. Commissioner Berrelez asked about the \$325 paid for a flush valve. Commissioner Kadlec responded that this was for an auto flush toilet.

Committee Reports

- A. Recreation – Superintendent Staton told the Board that staff is busy preparing for the summer and the start of the upcoming baseball/softball season.
- B. Finance – Business Manager Malloy reviewed her report with the Board and discussed the details of the Budget and Appropriation ordinance. She also told the Board that she had attended the Sage Conference in Chicago earlier that day. Sage is the name of the software that we use for our accounting functions.
- C. Maintenance – Superintendent Drinkwine informed the Board that Marina was almost complete and that slip renters would be able to put their boats in this weekend. He also stated that the Parks Department is getting ready to start fertilizing and they will be doing electrical infrastructure improvements for the parking lot in the next few days.

Commissioner Kadlec asked when our new Parks Department employee would be starting. Superintendent Drinkwine said he would be starting on May 14.

- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report including anniversary dates for many of our longest active employees. He also added that ninety agencies including the Wauconda Park District participated in PDRMA’s Hazard Hunter Program. Our Club and Beach Staff team earned the award for Seasonal Star award. Commissioner Kadlec asked why the mat in the front lobby had not been replaced when it was mentioned a few weeks ago. Supervisor Ftacek responded that all of the hazards presented were reviewed and given a priority. This particular hazard was a low priority and was not fixed right away. Supervisor Ftacek also mentioned that he would get the mat replaced in the next two of weeks.
- E. W-Fest – The next meeting will be on May 3 beginning at 6:30 pm at the Community Center.
- F. Administration – Superintendent Staton reviewed Director Burton’s report with the Board. Commissioner Leahy asked how long the skidster will last after the recent repair. Superintendent Drinkwine advised that it should last at least 10 more years, as the parks department doesn’t use it often.

New Business

- A. Budget and Appropriation Ordinance Presentation - The Board directed staff to move forward with the process which would include a public hearing on June 12, 2018.
- B. Transfer of Funds Ordinance # 2018-04. A motion to approve Ordinance 2018-04 authorizing the transfer of funds for the 2017/18 fiscal year was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.
- C. Partnership/Sponsorship Plan – the Board asked to table this item so that staff could do a better job proofreading the document. They discussed some typos that were found. In addition, Superintendent Staton asked if any Board Members would also like to review the document for any grammatical or typographical mistakes.
- D. Garbage Proposal – Director Burton included in the board packet a recommendation for Garbage and Recycling Services for a 1-year and 2-year period. Superintendent Drinkwine reviewed this recommendation with the Board. The Board asked staff to follow-up with Prairieland and Waste Management in regards to references and benefits that each company would provide.
- E. Meeks Rental Request – The Meeks family requested permission to serve alcohol, beer and wine, at their rental scheduled for April 29. Commissioner Berrelez made a motion to approve this request. Commissioner Geary seconded. Roll call: all aye.
- F. Fireworks Sponsorship Request - The Board received a request from Deb Orgorzaly at the Village of Wauconda soliciting sponsorship for the 2018 annual July 3 Fireworks. Commissioner Kadlec explained to the Board that we normally donate \$3000 to the Fireworks and in return the Village of Wauconda donates \$3000 to WaucondaFest. Commissioner Leahy made a motion to Sponsor the fireworks for \$3000. Commissioner Berrelez seconded. Roll call: all aye.

10. Unfinished Business

There were no items under unfinished business to discuss.

11. Commissioners Comments

There were no additional Commissioner Comments

12. Executive Session

None

13. Issues to be voted on by the Board that were discussed in Executive Session

None

14. Adjournment

At 7:54 pm Commissioner Geary made a motion to adjourn. Commissioner Leahy seconded.
Roll call: all aye.