

**WAUCONDA PARK DISTRICT
Board Meeting
August 15, 2017 – 7:00 p.m.
Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Schultz were present, along with Director Burton, Superintendent Staton, Business Manager Malloy and Peggy Amundson. Commissioner Leahy was absent.

Approval of Minutes

Approval of the Regular Session Minutes from July 11, 2017 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the Executive Session Minutes from July 11, 2017 was motioned by Commissioner Geary and seconded by Commissioner Schultz. Roll Call: all aye.

Comments from Public

None

Communications

- A. LYAA – A thank you letter was received regarding the affiliation and support from the Wauconda Park District and Superintendent Staton in their continued goal of providing the best youth baseball and softball for children of the community.
- B. Village of Wauconda – A Community Spirit Award was received by the Park District for the contribution to the annual Independence Day Fireworks Celebration.

Approval of Bills

Approval of the disbursements from July 12, 2017 to July 24, 2017 in the amount of \$92,949.26 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Commissioner Kadlec noted that the dates for the next set of disbursements were incorrect. Approval of the disbursements from July 26, 2017 to August 15, 2017 in the amount of \$112,070.84 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Commissioner Berrelez inquired what the payment to Peter Baker & Son Company in the amount of \$134.64 was for. Director Burton advised that this was for asphalt shavings for the gravel road.

There was discussion on the payment of \$776.25 to Ultimate Athletics, LLC for dance room rental for January 2017, April 2017 and May 2017 and whether or not this should be paid, since they abruptly closed their doors even though the Park District still had classes being held there. Staff stated that participants registered for those classes will receive a full

refund. Director Burton advised that the fees for the dance rental are a legitimate payment for space the Park District used for dance classes. She also informed board members that Ultimate Athletics does not owe the Park District any monies. The consensus of the Commissioners was to hold the check until staff could review the matter further to see if Ultimate Athletics would be reimbursing the District for classes they had to refund due to the abrupt closure of their facility

Committee Reports

- A. Recreation – Written report. Superintendent Staton reviewed his report with the board members. Included with Superintendent Staton’s report was an article about the Wauconda Police Department’s inaugural National Night Out held at Cook Park in conjunction with the Wauconda Park District. Regarding the newly created Kinder Club for Kindergarten children to be held at the Park District, Commissioner Kadlec inquired what the maximum number is for enrollment. Superintendent Staton advised 15 – 16 children.
- B. Finance – Written report submitted. Business Manager Malloy reviewed her report with board members.
- C. Maintenance – No written report. Director Burton advised that Superintendent Drinkwine was on vacation. She advised that the mowing season has not slowed down and staff continues to mow daily. Commissioner Kadlec asked about the seasonal employees. Director Burton advised that most have gone back to school. Commissioner Schultz asked about the trench that ran along the walking path and why it was there. Director Burton advised that it was there to drain the walking path during the triathlon; it needs to be repaired by the park staff.
- D. Risk Management – Written report submitted. Director Burton reviewed Supervisor Ftacek’s report with board members.
- E. W-Fest – Director Burton advised that the next meeting will be in mid-September and advised board members to bring their ideas and suggestions.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. Phil’s Beach Master Plan Approval – A motion to approve the master plan for the Phil’s Beach Project as developed and presented by Hitchcock Design was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.
- B. Phil’s Beach Project Review – Director Burton updated board members regarding the status of the project.

- C. Annexation Ordinance #2017-07/26352 W Bonner Road – A motion to approve Ordinance #2017-07 annexing the property located at 26352 W Bonner Road into the Wauconda Park District was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Unfinished Business

Skinner Amusement Contract – No update.

Commissioners Comment

Commissioner Berrelez stated that she attended the National Night Out event and that it was an awesome event; it was so nice to see everyone having fun. Staff did a really good job.

Commissioner Kadlec stated that the Park District spent \$835 on porta-potties and stated that there needs to be more available. Commissioner Geary commented that the waiting lines were long. Commissioner Kadlec asked if the Village could be asked to help cover the cost. She added that our maintenance department is also solely responsible for fencing and clean-up of the park after the event. Commissioner Geary stated that her concern was that the Park District at least breaks even from this event. Commissioner Kadlec asked for a recap of the event; Director Burton advised she would have a recap for the September 12th meeting. Director Burton stated that the greatest expense for the Village was probably for police manpower.

Executive Session

At 8:09 p.m., Commissioner Berrelez motioned to go into Executive Session for the purpose of discussion of litigation, pending or imminent 5ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2 (c)(1) or real estate, purchase or lease (buy) 5ILCS 120/2 (c)(5); setting price for sale/lease 5ILCS 120/2 (c)(6) was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

At 8:44 p.m., Commissioner Berrelez motioned to come out of Executive Session and return to the regular board meeting, seconded by Commissioner Schultz. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session

None

Adjournment

At 8:46p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Schultz. Roll Call: all aye.